

**South Redford School District
Board of Education
Regular Meeting
Monday, August 10, 2009**

The Regular Meeting of the South Redford Board of Education was held on Monday, August 2009 in the Board Room at the Jan W. Jacobs Educational Services Center. The meeting was called to order by the President at 7:00 p.m. Following the Pledge of Allegiance the President asked the Secretary to call the roll.

THE BOARD

Present:

Laurie Hicks, President

Stephen Baker, Trustee

Cheryl Flesher, Treasurer

Elizabeth Kangas, Trustee

Gregory Morgan, Trustee arrived at 7:05, left at 7:27

Tom Dowdy, Vice President

Bruce Mazurowski, Secretary

THE ADMINISTRATION

Linda S. Hicks, Superintendent

Susan Wright-Barnes, Director of Finance

Kris Harmon, Curriculum Director

Judy Considine, Communications Coordinator

BOARD OF EDUCATION MISSION STATEMENT

Working together with the administrative team and the community, we will provide an environment that will maximize the personal growth and academic achievement of all students.

The President asked if there were any corrections to the Agenda of the meeting of August 10, 2009. Since there were no changes the Agenda was approved as printed.

RECOGNITION OF PEOPLE AND PROGRAMS

- Dr. Linda Hicks introduced Dr. William Weber and Mr. Jim Munchiando from George Auch Company as well as the School Based Health Center Committee and representatives from Botsford Hospital.

BOARD/SUPERINTENDENT COMMUNICATIONS

- MSBO, MASB, and MASA are hosting a workshop in Lansing on August 14, 2009 entitled, Districts in Distress: Preparing for the Worst. The program will cover a variety of important issues related to school finance and labor relations.
- Dr. Linda Hicks shared a letter from Mr. Ronald P. Szumski of Botsford Hospital with the Board. The letter congratulates South Redford School District and staff on the development of the School-Based Health Center in the District. Botsford is pleased to be the sponsoring medical agency and look forward to the opportunity to deliver the needed healthcare services to the students of the District and the community of Redford Township. The letter also states that Botsford is committed to provide appropriate and adequate supervision of the clinical staff within the Center.
- Ms. Susan Wright-Barnes shared information regarding the State Aid Note. Following a conversation with Comerica Bank, they will not be able to extend the line of credit South Redford School District at this time. This decision was based on the past three year's decline in fund balance. Other financial institutions are being contacted for consideration.

CONSENT AGENDA

a. Approval of Minutes:

The minutes of the Regular Meeting of July 30, 2009 were approved as printed.

- b. Approval of Warrants:
The warrants for the week ending August 7 was approved as printed.
- c. Approval of Treasurer's Report:
The Treasurer's Report for July 31, 2009 was approved as printed.

Mr. Tom Dowdy moved to approve the Consent Agenda items a - c listed above, supported by Mr. Stephen Baker. All ayes (7) - Hicks, Dowdy, Mazurowski, Flesher, Morgan, Baker and Kangas. Nay - (0). Abstain - (0). Motion carried.

CONSIDER AWARD OF BID FOR ROOFING PROJECT AT THURSTON HIGH SCHOOL

Dr. William Weber and Mr. Jim Munchiando were present at the Board meeting to give an update on the roofing project. One of the projects determined early on in the Bond program was the replacement of a number of sections of the Thurston High School roof. It was determined to wait until the Bond neared completion to see if money would be available for the roof. In talking with Roofing Technology Associates (RTA) and the George Auch Company, we felt we could not do the whole roof, but we could address some of the worst areas.

RTA completed a roof survey and rated those areas that were in greatest need of repair. Roofing bids were taken on April 3, 2009 and on May 11, 2009 the Board awarded a contract in the amount of \$759,900 to Lutz Roofing Company. Even though the total bid for all of the work on the Thurston High School roof was \$1,124,900, only \$759,900 was awarded. At that time we were not sure how much remaining money would be available from the Bond and how much would be available in interest earnings from the Durant Fund. We now are confident that we can complete the remaining roof work in the amount of \$360,000 by utilizing a combination of remaining Bond dollars, interest earnings from the Durant Fund and unrestricted Fund Equity.

It may take a number of weeks to get all of the new supplies and materials on site to complete the work. In all probability the roofing contractor will be able to complete some of the work before the beginning of school, but some of the work will have to take place when school is in session. The Thurston High School administration indicated that they would be able to move classes to other parts of the building for a short period of time to accommodate the roofing project.

Accordingly, Dr. Linda Hicks along with Dr. William Weber and Mr. Jim Munchiando of George Auch Company recommended that the Lutz Roofing Company, be awarded a contract to complete the remaining sections of the roof in the amount of \$360,000. Further, Dr. Linda Hicks recommended that the funding for this project come from the remaining proceeds from the Bond, (approximately \$90,000), interest earnings from the Durant Fund (\$243,000), and unrestricted fund equity (approximately \$27,000).

Mr. Bruce Mazurowski moved adoption of the following resolution,

WHEREAS, bids were received, opened and publicly read aloud in the Jan W. Jacobs Educational Services Center on April 3, 2009 for roofing work at Thurston High School, and

WHEREAS, representatives of the George Auch Company and representatives from Roofing Technology Associates reviewed all bids and along with the Superintendent recommended that the low bid in the amount of \$759,900 be awarded to Lutz Roofing Company, Inc.

WHEREAS, though the bid amount for the total project was \$1,124,900, it was determined that sufficient dollars may not have been available to complete the entire project and therefore only a portion of the project was awarded.

WHEREAS, it has now been determined that utilizing a combination of funds from the Bond proceeds, interest earnings from the Durant Fund and unrestricted fund equity, it is possible to complete the entire project.

WHEREAS, it is recommended that the balance of project in the amount of \$360, 000 be awarded to Lutz Roofing Company.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education does hereby concur in the recommendation and awards the bid for the remaining roofing work at Thurston High School to Lutz Roofing Company, Inc. in the amount of \$360,000, and

BE IT FURTHER RESOLVED, that the funding for this project come from remaining proceeds from the Bond, (approximately \$90,000), interest earnings from the Durant Fund (\$243,000), and unrestricted fund equity (approximately \$27,000).

THEREFORE BE IT FURTHER RESOLVED, that Superintendent is authorized to do all things necessary to implement the intent of this resolution.

Supported by Mr. Greg Morgan. Vote: All ayes (7) - Hicks, Dowdy, Mazurowski, Flesher, Morgan, Baker and Kangas. Nay - (0). Abstain - (0).

**RESOLUTION CALLING PUBLIC HEARING ON CHANGE
IN REGULAR ELECTION DATE**

The South Redford School District Board of Education has determined that it is in the best interests of the School District to change the date for the holding of its regular election for the Board of Education to the November regular election date in the even years.

This decision is being made because of the monetary expense of approximately \$16,000 the District is charged by Redford Township for running a School Board Election in May.

Prior to changing the date for the regular school board election, the School District must hold at least one public hearing on the proposed adoption of the Regular School Board Election Date Resolution and give notice of said public hearing in a manner designed to reach the largest number of the School District's qualified electors. Attached is a resolution for your consideration.

Mr. Stephen Baker moved adoption of the following resolution,

WHEREAS, the South Redford School District, County of Wayne, State of Michigan (the "School District") currently holds its regular school board election for the office of member of the Board of Education of the School District annually on the May regular election date; and

WHEREAS, the Board of Education has determined that it is in the best interests of the School District to change the date for the holding of its regular election for the office of member of the Board of Education to the November regular election date in even years; and

WHEREAS, the School District is authorized by the provisions of Section 642a (4) of Act 116, Public Acts of Michigan, 1954, as amended, to change the date for the holding of its regular school board elections to the November regular election date in even years by adopting a resolution (the

“Regular School Board Election Date Resolution”) setting forth the Board’s determination to hold the School District’s regular election for the office of member of the Board of Education on such date; and

WHEREAS, prior to adopting the Regular School Board Election Date Resolution, the School District must hold at least one public hearing on the proposed adoption of the Regular School Board Election Date Resolution and give notice of said public hearing in a manner designed to reach the largest number of School District’s qualified electors in a timely fashion.

NOW THEREFORE, BE IT RESOLVED THAT:

1. At the regular meeting of the Board of Education to be held on September 14, 2009, at 7:00 p.m., the Board of Education shall conduct a public hearing on the adoption of the Regular School Board Election Date Resolution.

2. The Secretary of the Board of Education be and is hereby directed to give notice of the public hearing by publishing notice of the public hearing once in a newspaper of general circulation in the School District at least seven (7) days prior to the public hearing. The notice shall contain a statement that the Regular School Board Election Date Resolution, if approved, would have the effect of extending the term of three current members of the Board of Education (whether elected or appointed) by a period of six (6) months, and extending the term of four current members of the Board of Education (whether elected or appointed) by eighteen months as permitted by law, in order to facilitate transition to the November regular election date in even years. (See attached transition schedule.)

Supported by Mr. Bruce Mazurowski. Vote: All ayes (6) - Hicks, Dowdy, Mazurowski, Flesher, Baker and Kangas. Nay - (0). Abstain - (0).

Mr. Greg Morgan left at 7:25 p.m.

CONSIDER RESOLUTION AUTHORIZING THE SCHOOL DISTRICT TO OBTAIN LINE OF CREDIT

At Monday’s Board meeting they discussed the budget for the 2009-2010 school year and considered a resolution to authorize the school district to obtain one or more lines of credit in anticipation of state school aid.

The Board discussed the resolution.

CONSIDER INTERAGENCY AGREEMENT WITH BOTSFORD HOSPITAL FOR SCHOOL BASED HEALTH CLINIC

At Monday night’s board meeting there was a presentation from the School Based Child and Adolescent Health Center Committee regarding the progress made along with current and future plans. The committee has a report that is due on August 14, 2009 that will need attention and support from the Board. Some of the specific topics to be discussed with the Board are:

1. Interagency Agreement – This will outline the agreement that is being developed between the Board (South Redford School District) and Botsford Hospital. It will include the responsibilities of each agency, resources contributed by each, reporting requirements, and the line of authority and accountability. 2. Location – The committee recommends locating the proposed school-based health center within Pierce Middle School. The proposed location is based on the detailed needs assessment and the availability of space within the South Redford School District.

3. Parental Consent – A Parental Consent form must be signed in order for students to utilize the services of the School-Based Health Clinic. There are specific regulations that are to be followed.

Students must have a consent form, except for confidential services that are protected by Michigan Law.

4. Services Delivered – Parents and students will be notified of the services that will be delivered. This will be included on the Parental Consent form. Parental consent is required to receive all services, except confidential services protected by Michigan Law.* Prenatal (pregnancy) care and abortion counseling/referral will not be provided. The following are the services that may be provided in the School-Based Health Clinic:

- Basic lab tests (i.e. strep throat test)
- Referral for prenatal (pregnancy) care*
- Complete/sports physicals
- Referrals for specialty care such as dental, vision, hearing, and orthopedics, etc.
- Counseling & referral for abuse and neglect
- Referrals to community resources
- First aid
- Nutrition counseling
- Hearing and vision screening
- Risk Assessment Questionnaire
- Immunizations
- Sexually transmitted infection diagnosis & treatment*
- Management of chronic illness
- Sick care/minor illness treatment
- Medicaid & MiChild enrollment
- Substance abuse counseling & referral*
- Medication dispensing (Tylenol, Tums, etc.)
- Reproductive health services including abstinence & birth control counseling*
- Mental health counseling services*

Results of CAHC (Child Adolescent Health Center) Needs Assessment – Previously you were given the complete document containing the Needs Assessment that was compiled by our evaluator for this project.

Mr. Tom Dowdy moved adoption of the following resolution.

WHEREAS, the South Redford School District is a recipient of the Planning Grant for a School Based Child and Adolescent Health Center and in collaboration with Botsford Hospital support the development of the School Based Health Center, and

WHEREAS, a plan has been developed for a School Based Health Center, a Community Advisory Council has been formed, and a Needs Assessment has been completed and documented, and

WHEREAS, the School Based Health Center in South Redford, in coordination with Botsford Hospital, are dedicated to promote wellness and provide easy access to health care services for adolescents in South Redford School District, and

WHEREAS, Botsford Hospital is the sponsoring agency for the School Based Health Center, and the South Redford School District appreciates the long standing partnership with Botsford Hospital and their commitment to promote wellness and provide health care services in our District, and

WHEREAS, the Superintendent of School recommends that South Redford School District Board of Education supports the School Based Health Center in the South Redford School District and will enter into an Interagency Agreement with Botsford Hospital.

NOW, THEREFORE, BE IT RESOLVED, that the South Redford School District Board of Education concurs with the recommendation of the Superintendent and supports the School Based Health Care Center to be located at Pierce Middle School.

BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to do all things necessary to implement the intent of this resolution.

Supported by Mr. Stephen Baker. Vote: All ayes (6) - Hicks, Dowdy, Mazurowski, Flesher, Baker and Kangas. Nay - (0). Abstain - (0).

**CONSIDER AWARD OF BID
FOR INTERACTIVE WHITE BOARDS**

At the June 8, 2009 Board meeting, the Board approved the purchase of 12 interactive white boards to use in South Redford School District. At this Board meeting they asked for the approval of 18 more whiteboards that would be purchased with Title I funds.

On August 3, 2009 bids were received, opened and publicly read aloud at the Jan W. Jacobs Educational Services Center for the purpose of purchasing eighteen (18) interactive white boards for the use in Fisher Elementary School and Vandenberg Elementary School.

In review of the bid proposals similar products were presented; however none of the products were determined to be of the "same or equal quality" as the Promethean interactive whiteboards. Based on the opinions of teaching staff, the bid proposals, and price, the Dell bid was presented as the lowest responsible bid for a Promethean interactive whiteboard package that would meet the instructional needs in South Redford School District.

The Promethean interactive whiteboard is the same as we previously purchased. Dell Corporation agreed in their bid that they would also take over the warranties on the previously purchased Prometheans from another vendor. Service for all whiteboards would be from the same company.

Dr. Linda Hicks recommended that Dell Corporation be awarded the bid for interactive white boards. The project will be funded with Title I Funds. A tabulation sheet was attached for the Board.

Mr. Stephen Baker moved adoption of the following resolution,

WHEREAS, bids were received, opened, and publicly read aloud at Jan W. Jacobs Educational Services Center on August 3, 2009, for the purpose of purchasing eighteen (18) interactive white boards for use in South Redford School District, and

WHEREAS, all bids were reviewed by Nicholas Griswold, Brian Galdes, and Kevin Smyth, and

WHEREAS, the above mentioned recommend the low responsible bid of Dell Corporation, and

WHEREAS, the Superintendent of Schools concurs with the recommendation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education does hereby award the bid to Dell Corporation for the purchase of eighteen interactive white boards at a base cost of \$93,846.94 and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to do all things necessary to implement the intent of this resolution.

Supported by Mr. Tom Dowdy. Vote: All ayes (6) - Hicks, Dowdy, Mazurowski, Flesher, Baker and Kangas. Nay - (0). Abstain - (0).

REVIEW BOARD POLICY MANUAL AND ORIENTATION/OPERATIONS MANUAL

One of the goals of the Board is to review the Board Policy Manual and the Operations Manual. In order to accomplish this goal, sections of the Board Policy Manual and Operations Manual were reviewed at the Board meeting.

The Board reviewed the following from the Board Policy Manual.

#1520 – Compensation of Board Members

#1530 – Board Conferences and Associations

The Board agreed to meet in committee later in the week to review the following sections from the Orientation/Operations Manual:

J-4 – Compensation

J-4 – Board Membership Organizations and Periodicals

J-5 – Board Travel: Affiliated Organizations, Nonaffiliated Organizations,
Guidelines Regarding Board Travel

The following changes to the Board Policy Manual were suggested. Changes appear in red.

Board Policy Manual

1520 - COMPENSATION OF BOARD MEMBERS

Each Board of Education member shall be paid \$30.00 for each general and special meeting of the Board, not to exceed 52 meetings per year. **Members will be compensated for only one meeting per calendar day.** The Secretary of the Board of Education shall be paid an additional \$120.00 per month. The President of the Board of Education shall be paid an additional \$60.00 per month. The Board may approve an additional stipend to Board members who miss work to perform Board of Education duties or who are required to spend unanticipated time on Board matters due to unusual circumstances, provided such payment is authorized by a majority vote of the Board. Where possible, such authorization must be voted in advance of the events justifying the additional stipend.

1530 - BOARD CONFERENCES AND ASSOCIATIONS

Members of the Board of Education may choose the educational conferences they are able to attend during the year. Reimbursement for reasonable and necessary expenses directly related to the conference will be allowed **within budget allotment.**

Any expenditure of district funds exceeding \$500.00 per event, or expenses including overnight travel, must have prior approval by resolution.

The Board of Education and the Superintendent shall become members of the Michigan Association of School Boards, National School Boards Association, and the Wayne County School Boards Association. The District shall defray the incidental expenses incurred in these memberships.

COMMENTS FROM THE AUDIENCE

There were none.

PLUS/DELTA FOR THE BOARD MEETING ON MONDAY, AUGUST 10, 2009.

Plus	Delta
<ul style="list-style-type: none">• Open dialogue in working on policy and operations helpful.• School-based Health Care presentation well done.• People here to answer questions as they came up.• Good to see Dr. Weber.• Pleasant congenial interactions helpful.	<ul style="list-style-type: none">• PowerPoint not working.• Should have said something about SRFEE golf outing.

There being no further business the meeting was adjourned at 9:12 p.m.

Bruce Mazurowski, Secretary
Board of Education

Present: Monique Rahaman, Karen Sterns, Sue Hunter, Stacie Pfeifer, Sheila Horbatch, Terri Czerwinski, Russ Justice, Sharon Thomas, Julie Thomas, Sean Thomas, Rachel Thomas and Ric Thomas, and Brain Galdes.